

REVISED AGENDA
SCOTTSDALE PUBLIC LIBRARY ADVISORY BOARD
December 21, 2005 – 3:30 PM
Civic Center Library Board Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES – November 16, 2005 meeting

3. LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Staff will update the Library Advisory Board on the status of current events and activities in the libraries.

- Monthly Statistical Report - Sharyn Pennington, Operations Coordinator
(An update of significant library use statistics - informational only)
- Special Revenue Account Report – Sharyn Pennington, Operations Coordinator
(An overview of the status of funds received through the sale of discarded books and magazines, and includes the status reports of funds received in the library’s Gifts and Memorials Fund - informational only)
- Director’s Report - Rita Hamilton, Library Director
- Customer Feedback “*How’d We Do?*” Report – Rita Hamilton, Library Director
- Library Services Highlight: - Staff member will present information on a current library service.

4. ITEMS REQUIRING BOARD ACTION

• ***EXPENDITURES***

(Items to be introduced by Rita Hamilton)

Staff request approval to expend Special Revenue Account Funds for the items listed below.

Accounting reports confirm that the amount requested is available in the Special Revenue Account. These monies are raised by Library Volunteers through the sale of discarded books and magazines.

December 2005

Arizona Book Festival	\$	1,200
Knowasis – Opening Activities		2,000
Computer disks for resale		<u>250</u>
Total	\$	3,450

Staff Recommendation: Approve requests

Board Action: Approve or deny requests for specific items

- ***SELECTION OF RESOURCES POLICY – revised***

Staff Recommendation: Approve revised policy

Board Action: Vote to approve or deny revised policy.

- ***GROUP VISITS POLICY – new***

Staff Recommendation: Approve new policy

Board Action: Vote to approve or deny new policy.

- ***RECIPROCAL BORROWING IGA AMENDMENT***

Staff Recommendation: Approve amending InterGovernmental Agreement

Board Action: Vote to approve or deny amendment.

- ***STATE GRANT-IN-AID GRANT ACCEPTANCE***

Staff Recommendation: Approve acceptance of grant

Board Action: Vote to approve or deny grant acceptance.

- ***SLATE OF OFFICERS***

Nominating Committee presents slate of 2006 proposed officers for election at January 2006 meeting.

5. INFORMATIONAL ITEMS

- ***Announcements/Issues for Future Discussion:***

- ***Open Call to the Public (ARS38-431.02)***

Subject to reasonable time, place and manner restrictions, as determined by the Chairman, members of the public will be allowed to address the Library Advisory Board on any issue within jurisdiction of the Board. At the conclusion of the open call to the public, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board shall not discuss or take legal action on matters, however, raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. ADJOURNMENT

Next meeting: January 18, 2006

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at 480-312-2412. Requests should be made as early as possible to allow time to arrange accommodations.